



The responsibilities of a Kiwanis advisor

The Kiwanis advisor is appointed by the sponsoring Kiwanis club as the main volunteer who supports the Builders Club. They assist the faculty advisor and encourage students as they lead and serve, while connecting the Builders Club with the Kiwanis club, other Kiwanis Service Leadership Program clubs and various community organizations.

★ WHAT DOES A KIWANIS ADVISOR DO?

- Works with the faculty advisor to determine how they can help with club activities.
- Serves as the liaison between the Builders Club and the sponsoring Kiwanis club.
- Helps the Builders Club connect to organizations and places in the community.
- Invites both clubs to help each other with service projects or events.
- Arranges for officers or the faculty advisor to present during Kiwanis club meetings.
- Follows required Kiwanis Youth Protection Guidelines ([kiwanis.org/youthprotection](https://www.kiwanis.org/youthprotection)), which include a clear background check and youth protection training.





WHAT IS A KIWANIS ADVISOR'S TIME COMMITMENT?

Kiwanis advisors are encouraged to attend all or most club meetings (either weekly, twice a month or monthly) and service events. Time commitment also depends on the length of club meetings and the Kiwanis advisor's specific tasks, which are typically determined in conversation with the faculty advisor.



WHAT RESOURCES ARE AVAILABLE FOR ADVISORS?

- **A program kit.** After the club's annual fee is paid by the sponsoring Kiwanis club, the Builders Club receives a program kit with many materials — including guides for the faculty advisor, members, officers and service.
- **The advisor guide.** Available online for Kiwanis advisors through buildersclub.org/advisors, the guide has essential information, tools and forms. It will help new advisors understand the purpose and goals of Builders Club and how a club functions.
- **Our website.** At buildersclub.org, you'll find a variety of resources for events, service, running the club, marketing and recruiting, and advisor education.
- **Communications and training.** Kiwanis International provides advisor webinars, newsletters, awards and contests, and program staff support. (Email staff at buildersclub@kiwanis.org.)



buildersclub.org

