



Builders Club Distinguished Advisor Nomination Form

Thank you for your interest in nominating an outstanding advisor for the Distinguished Advisor Award. All nomination forms must be submitted no later than the April 1, 11:59 p.m. ET deadline. We recommend submitting your form early in case you have questions or technical issues. The nomination process is easy!

How to prepare to complete a nomination entry

1. Read the rules and information about this award below or in the Builders Club Award and Contest Guide.
2. Review the questions in this nomination form to gather information you need. Write your answers to the questions in a Google or Word document so that you can copy your answers into this online form when you're ready to complete it.

Rules

1. **DEADLINE: The nomination must be submitted through this online Builders Club Distinguished Advisor nomination form no later than April 1, 11:59 p.m. Eastern Time.** You do not have to complete the form in one session. If you SAVE your form and close Cognito, the advisor will receive an email containing a link to your draft form and you will need to ask them for the link. **Click the SUBMIT button when you have completed and checked all questions.** Late entries will not be accepted.
2. More than one advisor can be nominated from a club but a nominator can submit only one nomination for the Distinguished Advisor Award.
3. Any Builders Club faculty advisor, Kiwanis advisor or co-advisor can be nominated.
4. An advisor can be nominated by a member, officer, other advisor, district administrator, principal/host organization leader or community partner.
5. Advisors may not nominate themselves.
6. An advisor must fulfill the responsibilities of their position, specifically stated in the *Builders Club Advisor Toolkit* and listed in this nomination form.
7. The Builders Club must be in good standing to participate. This means, it must have paid the annual renewal fee for the current year (or charter fee for new clubs).

Nominee / Nominator Information

Please share the name of the advisor nominated for this award and whether they are a faculty advisor (this means the advisor is a teacher, staff member or adult connected to your school or organization) or Kiwanis advisor.

Your state, province or Kiwanis district:

Your country:

Builders Club name:

Builders Club number:

Example: B00245

Name of nominated Builders Club advisor:

First	Last

Builders Club (school/organization) address:

Address Line 1

Address Line 2

City	State / Province / Region

Postal / Zip Code	Country

As the person nominating the Distinguished Advisor, please provide your name and email address. If you are a student, please share your advisor's email address.

Nominator's name:

First	Last

Nominator's email:

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Your role:

- | | |
|--|---|
| <input checked="" type="radio"/> Kiwanis advisor (nominees may not nominate themselves.) | <input type="radio"/> School principal / organization leaders |
| <input type="radio"/> Faculty advisor (nominees may not nominate themselves.) | <input type="radio"/> School / organization staff member |
| <input type="radio"/> Builders Club officer | <input type="radio"/> Builders Club district administrator |
| <input type="radio"/> Builders Club member | |
| <input type="radio"/> <table border="1" data-bbox="175 1381 802 1430"></table> | |

Type your role in the blank box if it does not appear in the list.

Advisor Responsibilities

The most important responsibilities of a Builders Club advisor are empowering and mentoring students and supporting them to grow as service leaders – to learn, to engage, to serve and to lead.

Let us know if your advisor focused on the required advisor responsibilities during the year. Respond yes or no to the following questions.

Learn: The advisor helped members, officers and committee chairs gain valuable skills and knowledge about themselves, their community and service leadership.

☐ Yes ☐ No

Engage: The advisor guided members and officers to effectively engage with others in the club,

school/organization and community.

☐ Yes ☒ No

Serve: The advisor assisted members and officers in discovering their power to make meaningful social contributions and developing empathy for people in need,

☐ Yes ☒ No

Lead: The advisor helped officers and members learn how to be leaders by listening well, communicating effectively, and serving and guiding others.

☐ Yes ☒ No

Being a distinguished advisor

A **distinguished** faculty advisor or Kiwanis advisor should care for, respect, challenge, support, empower and expand the understanding of the club's members, officers, and committee chairs.

Answer "yes" or "no" to the ways listed below that the Builders Club advisor has distinguished themselves in their role and relationship with the club's students. Please share examples you remember about how the advisor interacted with members, officers and chairs.

The advisor expressed care and respect by showing members, officers and committee chairs that they matter. This was apparent by the advisor encouraging all students to be involved, listening to their input, and attending club meetings.

☐ Yes ☒ No

Share an example of how the advisor showed care and respect for students:

The advisor challenged the growth of members, officers and committee chairs by expecting their best. If a task or job wasn't completed, the advisor held them accountable.

☐ Yes ☒ No

Share an example of how the advisor challenged students to grow:

The advisor supported and empowered members, officers and committee chairs to complete tasks and achieve goals. This included giving guidance to officers on leading activities and to all students on effectively planning and carrying out service projects.

☐ Yes ☒ No

Share an example of how the advisor supported and empowered students:

The advisor expanded students' understanding of their world by connecting them with new people, places and issues in their community.

☐ Yes ☒ No

Share an example of how the advisor expanded students' understanding of their world: