



Global Service Project 2023

How to do a BIG Book Drive!

Here are **7 EASY STEPS** for carrying out a successful book drive and donating the books to an organization or program that will use them well.

Step 1: Identify where your club will donate books. See if your community has a [Little Free Library](#). Check public libraries, homeless shelters, schools, community centers, and assisted living homes for their interest in book donations. Ask the director or staff of the place you choose what type of books they need.

Step 2: Select book drive dates and where books will be collected and get approval. Find dates that don't conflict with other events. Pick places to put collection boxes. Get approval from your principal or administrator.

Step 3: Complete key planning tasks. Gather supplies, create and hang posters, decorate and set up collection boxes.

Step 4: Launch the book drive and check on progress! Watch donation boxes so they don't overflow.

Step 5: Sort and box books at the end of the drive. Set aside books that are not the type the organization needs.

Step 6: Donate the collected books. Arrange to drop the books off at the organization or for their staff to pick them up.

Step 7: Report the results! Let your community know how many books were donated. Share your story on social media and tag us with #KKids or #BuildersClub. Go to kkids.org/globalkickoff or buildersclub.org/globalkickoff and click on Book Drive Results link to let Kiwanis International know the name of your club and how many books were collected! Next May we'll let you know about all the clubs that did Global Service Project 2023! 

