

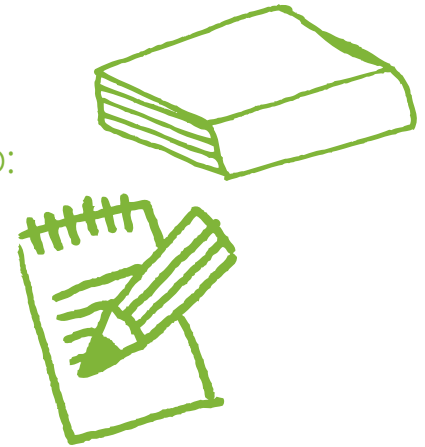
# *The Service Need and Our School*

This activity will allow club officers to:

- Form a partnership with the school.
- Improve communication skills.
- Practice leading meetings.

Materials needed:

- Notebook
- Pen or pencil



Officers should complete this activity outside of the club meeting.

1. Before the next club meeting, officers should meet with school administrators to update them on the Builders Club's progress.
2. Work with the faculty advisor to schedule a meeting with the principal and/or school administration. All club officers and both advisors should attend.
3. Begin the meeting by greeting everyone and thanking them for their time. Explain that the Builders Club has chosen to focus on improving (insert your club's service need here) this year. Briefly describe the work that the club has completed so far in choosing this service need. Explain that the club will be asking community organizations for guidance on making a positive impact on this service need. Ask school leaders the following:
  - a. How does this service need affect the school?
  - b. Are there other school organizations, clubs or groups that focus on helping this service need in our school? If so, would it be possible for the Builders Club to partner with them?
  - c. Does the school have any connections or resources that the club could use for a service project?

4. If your service need affects the school, invite one or more administrators to a future Builders Club meeting to explain the impact and discuss potential service projects that could help.
5. Take notes during the meeting. At the end of the meeting, thank the school administrators for taking time to meet with you.
6. After the meeting, write a thank-you note to each school leader who attended.

