

Please include the following items when submitting your charter:		
☐ Petition for Charter /Agreement to sponsor/Agreement to host ☐ Reactivation Fee /Annual Club Fee		
Please send all pieces together. A charter cannot be processed until all items are received. Thank you.		

PETITION FOR REACTIVATION: Builders Club

Builders Club is a student-led service club for students in junior high/middle school. Builders Club was originally developed by and is modeled after, **Kiwanis International**, a global network of men and women serving the children of the world. **The stated purpose** of Builders Club is to develop leadership through service to the school and community.

BUILDERS CLUB OF:	
(Please print, allowing one letter, numeral or space to a box - reco	mmended maximum of 30 characters)
Kiwanis District Name:	_Kiwanis Division:
Key number (re-charters only): B	

This petition is intended to be the unifying document by which the school/community organization and Kiwanis sponsor agree to meet the requirements of forming and operating an active Builders Club. Proper completion and submission of this petition with club bylaws along with proper payment is the prerequisite for chartering by Kiwanis International.

Instructions for petitioning:

- 1. The Kiwanis sponsor of record must complete, in its entirety, page two of this petition. In the case of a co-sponsor, the second Kiwanis sponsor of record must complete and attach a separate copy of page two.
- 2. The school or community organization administration must complete, in its entirety, page three of this petition.
- 3. Mail completed petition, sponsorship forms, annual club fee and reactivation fee.

Reactivation Fee = \$100.00 Annual Club Fee = \$180.00

4. Mail to: Kiwanis International, ATTN: Service Leadership Programs Chartering, 3636 Woodview Trace, Indianapolis, Indiana 46268, USA.

Contact Kiwanis International with any questions at 1-800-KIWANIS, ext. 411 or slpcharter@kiwanis.org.

AGREEMENT TO SPONSOR A BUILDERS CLUB: A sponsoring organization is not required, but is highly encouraged. If there is no sponsoring organization, then the school or host site agrees to accept this additional role.

If there will be a co-sponsor for this club, the primary sponsor needs to be marked as primary. Invoices will be sent to the club marked as the primary sponsoring club.

 -	Kiwanis Club of	
Key number:	District Name:	Kiwanis Division#:
or Other Organizat	ions:	
Organization Name:		Telephone
ddress (No PO Box	res):	
ontact Name:		Email:
3. Maintain an extension of Ensure all due for Ensure club of Ensure club of Hold a planning.	school/site specified on page three of this petite following Requirements of Sponsorship for resentative advisor to the club and ensure he/sh visor attends every meeting or event. Expense line item in the organization budget to so school principal or organization manager before and fees are paid. Efficients receive proper training following electioning session involving the leadership of Kiwanis	ne receives adequate orientation/training. upport the activities of the club. re the beginning of the school year.
	s Club members to attend Kiwanis/sponsoring or rs Club members are provided training opport	e e
9. Invite Builders 10. Ensure Builde The Kiwanis club/sp Club and designate of Ciwanis advisors to	rs Club members are provided training opportu- consoring organization agrees to appoint an a one member as an Advisor to the Builders Clu any sponsored Service Leadership Program w	unities beyond the club level. ctive committee of adult volunteers to support the Builders
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9. Invite Builders 10. Ensure Builders 10. Ensure Builde The Kiwanis club/sp Club and designate of Ciwanis advisors to Ind verified by Kiwan Indicate the acceptant for the Builders Club relinquished, Kiwani rights or claim to the	ponsoring organization agrees to appoint an a one member as an Advisor to the Builders Cluany sponsored Service Leadership Program wanis International. Depth Boxes Program wanis International. To bove should be understood by all members of the Kince of responsibilities of sponsorship, and further indice, its members, and the school. It also is understood the International has the right to cancel or revoke the challenges Club charter. Cate and club materials will be mailed to the Kince and club will be mailed to the kince and club will be mailed to the kince and club will be maile	ctive committee of adult volunteers to support the Builders b (print below): ill be required to have a criminal background check conduction Member # (if a Kiwanian) PlephoneFax wanis Club or sponsoring organization. The signatures affixed below cates the commitment of the sponsor to provide continuing support that if the school shall request, in writing, that the charter be
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Date _____

AGREEMENT TO HOST A BUILDERS CLUB: By the School (or community-based organization*)

School/Organization Name	Telephone	
Address		
Web Site	Fax	
school, type of school: Private Public If US school, NCES school ID:		
If community based, what type of community organization is co-s	sponsoring:	
□BGCA □Community Center □Home school site/hom	ne Church/Synagogue Other:	
School information:		
Number of members: Grade level(s) of members		
Faculty Advisor:Email:		
Telephone:	Fax:	
In addition, the school is encouraged to include parents of me	embers in active participation with Builders Club activities.	
2. Ensure the Builders Club conducts service-related projects ar	nd activities within the school and community.	
*Community-based Club		
In the event a school will not allow the organization of a Builder and appropriate staff for club advisement may be substituted in	rs Club, a community-based organization with facilities for meeting a place of the school. Such a Builders Club must bear a name that parent must be substituted for and act as the faculty advisor to the d be completed on behalf of the organization.	
The signatures affixed below indicate the acceptance of responsib the school administration, and further indicate the commitment o Builders Club and its members. It also is understood that, at such charter be relinquished, Kiwanis International has the right to can shall no longer be able or willing to act as sponsor of record, Kiwa for the Builders Club.	of the school/organization to provide continuing support for the time the school/organization shall request, in writing, that the neel or revoke the charter. In the case that the Kiwanis sponsor	
Signatures of school officials:		
SignaturePrincipal/Organization Administrator	SignatureFaculty Advisor	
Print name	Print name	
Date	Date	